

**BOARD OF DIRECTORS – ACTION SUMMARY**  
**Thursday, February 26, 2009 – 6:00 p.m.**

**Administration Building – Board Chambers**  
**2101 Hurley Way, Sacramento, CA 95825**

**CALL TO ORDER**

The meeting was called to order by President Lawson. Board Members present: Goold, Granados, Jones, Lawson, Valley. Directors Clark, Engellenner, Kelly, Trujillo, absent. Staff: Fire Chief Mette, Board Clerk Tilson, General Counsel Chavez.

**PLEDGE TO FLAG**

**METRO CABLE 14 ANNOUNCEMENT**

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, March 1 at 1:00 PM and Monday, March 2 at 6:00 PM on Channel 14; Webcast at [www.sacmetro cable.tv](http://www.sacmetro cable.tv). A VHS copy is also available for checkout from any library branch.

**CIVILIAN AWARDS—(Mette/Pebbles)**

**1. Commendation of Valor – Viorel Caza**

On January 14, 2009, a fire broke out at 4307 Pasadena Avenue, #2. Mr. Caza, who lives in #4, heard a scream and saw Ms. Mercea standing at her window trapped from her exit door by fire. He rescued her by lifting her out of the window to safety. She suffered second and third degree burns but would have died in the fire without his help.

Viorel Caza was presented a Commendation of Valor plaque by Fire Chief Mette in recognition of his outstanding bravery in saving a life.

**2. Commendation of Valor – Joe Castaneda**

On February 5, 2009, Metro Fire responded to a mobile home fire at 3501 Bradshaw Road. Prior to arrival, Mr. Castaneda, the Park manager, ran to the home and helped a blind man out, then went back in and discovered a young woman attempting to help a blind, crippled woman from her back bedroom. He instructed the young woman to get out and rescued the blind, crippled woman through the use of a wheel chair and carrying her. Without his help, the woman would have died in the fire.

Joe Castaneda was presented a Commendation of Valor plaque by Fire Chief Mette in recognition of his outstanding bravery in saving a life.

### 3. Letter of Commendation – Steve Adams

On December 21, 2008, Mr. Adams encountered a person with a possible leg fracture on the American River Parkway during extremely inclement weather. He was unable to carry the person back to his car on his own and called 9-1-1. Metro Fire responded and provided medical assistance to the patient. Without his efforts, the patient may have suffered hypothermia from the cold weather and increased complications from his injury.

Steve Adams was presented a Certificate of Commendation by Fire Chief Mette in recognition of his selfless act in helping others and furthering the mission of the District.

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

### CONSENT AGENDA:

#### 1. Board Meeting Action Summary—February 12, 2009

- **Board Action:**  
*Granados/Goold—approve the Consent Agenda. ROLL CALL: Goold, Granados, Jones, Lawson, Valley, AYE. Directors Clark, Engellenner, Kelly, Trujillo, absent. Motion carried.*

**ACTION ITEM(S):** None

### PRESENTATION ITEM(S):

#### 1. Proponents Against City of Sacramento Annexation Of Arden Arcade—(Joel Archer)

Mr. Joel Archer, Chair of the Arden Arcade Incorporation Committee, distributed copies of a Resolution adopted by the Fulton-El Camino Recreation and Park District in opposition to including the community of Arden Arcade in the City of Sacramento's Sphere of Influence as a Special Study Area within the City of Sacramento's 2030 General Plan. He requested the Sacramento Metropolitan Fire District Board of Directors consider a similar Resolution in opposition to annexation which is not in the best interest of the community at large.

Board members voiced opposition to annexation because of the negative impact on the District and recommended an Ad Hoc Committee be established to address the issue and bring back a recommendation to the full Board.

It was further recommended that General Counsel draft a Resolution with the appropriate phrases and rationale pertinent to the Fire District that will be applicable to future situations affecting the District.

- **Board Action:**

*Valley/Granados—direction given to staff to bring back a draft resolution at the next meeting for the Directors to review. ROLL CALL: Goold, Granados, Jones, Lawson, Valley, AYE. Directors Clark, Engellenner, Kelly, Trujillo, absent. Motion carried.*

Counsel Chavez stated direction can be given to staff under a Presentation Item.

## **2. Fire Prevention Bureau Review—(Stewart)**

Fire Marshal Mike Stewart and Deputy Fire Marshal Steve Broderick gave a detailed presentation on the activities and services provided to the general public by the department. A copy of the presentation was distributed to the Board.

The PowerPoint presentation included, among other things:

- Current Staffing
- Previous Staffing reflecting a reduction of 8 personnel since 2005
- Organizational Chart reflecting workload of personnel
- Bureau Responsibilities –
  - Plan Review and Inspection
  - Code Enforcement Activities – personnel assigned by areas. Residential Care Facilities are not mandated but are inspected because it is an important issue to the Bureau.
  - Public Education
  - Fire Investigations – 460 fires in 2008; arrested 87 individuals for arson; participate in the illegal fireworks taskforce.
  - Other Duties – inspection and enforcement for seasonal events; weed abatement; fireworks; haunted houses; fairs and carnivals; burn permits; tents; special events.

Regarding weed abatement, the Bureau has an agreement with the County of Sacramento and the District Attorney's (DA's) Office. If a second notification is required, it is handled by the DA's office, followed by abatement by the County of Sacramento if the property is still in non-compliance.

**PRESIDENT'S REPORT—(Lawson)**

- Attended the State of the City Address.
- Viewed a public service announcement on television by the Community Services Division. Public Information Officer Christian Pebbles did an outstanding job on conveying the message.
- Attended a meeting today with Director Jones at the Truman Club and reported that the Board adopted a resolution in support of AB 91. Challenged those present to support the Mothers Against Drunk Driving (MADD) initiative. Emphasis was placed on the need to expend our resources in the right area and not on accidents caused by drunk driving.

**FIRE CHIEF'S REPORT—(Mette)**

- February 13, 2009 – Fill the Boot and the Chief's Challenge event commenced. Raised \$126,000 in donations. Chief Haverty received the trophy in the Chief's Challenge by donating a personal vehicle.
- February 17, 2009 – met with the Sacramento Police Department regarding plans for the future Training Site.
- February 18, 2009 – attended the Rancho Cordova 2 x 2 meeting with Directors Jones and Granados.
- February 24, 2009 – Captain Harold Gardner received the Firefighter of the Year Award from the Rancho Cordova Rotary Club.
- February 25, 2009 – attended the Sacramento Metro Chamber 17<sup>th</sup> Annual State of the City Address given by Mayor Kevin Johnson.
- Held 13 Strategic Plan rollout meetings as of today for the administrative support and line personnel with 6 scheduled between tomorrow and Saturday.
- March 4, 2009 – Awards Luncheon from 11:30 a.m. to 1:30 p.m. at the Rancho Cordova City Hall.
- March 13, 2009 – Retirement Dinner
- **OPERATIONS DIVISION REPORT –**  
Report by Deputy Chief Geoff Miller:  
**Fire Incidents –**  
4 working structure fires since the last Board meeting.

**Medical Aid Calls –**

Since our last Board meeting, there were 1,898 medical aid calls resulting in 1,224 patient transports to hospitals.

**Strategic Plan –**

Good to get out and talk to the personnel in the stations. Rollout well received.

**▪ SUPPORT SERVICES DIVISION REPORT –**

Report by Deputy Chief Jim Eastman:

**PIO**

- Working on a \$10,000 grant from Kaiser to expand Operation River Safe.
- Preparing for the drowning prevention media campaign.
- Continuing work on public service announcements at no cost to the District.

**COMMUNITY SERVICES**

- Numerous school, Chamber, and community presentations.
- Helped on the Boot Drive activities.
- Blight Busters held February 18 in the Cordova Lane neighborhood.

**Operations**

- Special thanks to the many crews for their assistance in community services events.

**FACILITIES**

- Panel change completed at Stations 54 and 64.
- Will assist with invasive testing for the underground storage vault at old Station 110 on Friday.
- Forwarded to Purchasing a Request for Formal Bid to install a County mandated storm water diversion valve on the Fleet washrack.

**FIRE PREVENTION BUREAU**

- Working with both cities on turning the old Mervyns into new Kohl's stores.
- Finishing inspections for the new Folsom Lake Honda dealership.
- Attended two neighborhood meetings on traffic calming measures.

**FLEET**

- New Engine 24 in service.
- B-7's new vehicle will be completed next week.
- Engineer Loren Abbott's last day is tomorrow after 31½ years service.

**LOGISTICS**

- Labeling the millennium mask and canisters purchased with the grant. After completion, will get direction from the Safety Division on disbursement.

**TECHNICAL SERVICES****Information Technology**

- Continuing to develop Intranet site. Employees can get their e-mail at home. Demonstration provided by Ken Lin.
- Configuring Intranet and Project Management system to track progress of the Strategic Plan.

**GENERAL COUNSEL'S REPORT—(Joe Chavez)**

- Relative to Board discussion, Counsel Chavez stated under the Board Policies & Procedures the Executive Committee is responsible for appointing an Ad Hoc Committee and the number of members.

Board President Lawson stated that Director Granados will be out of town so it is necessary to schedule an Executive Committee meeting as soon as possible.

- The District owns property in the vicinity of Bradshaw Road and Vintage Park Drive known as the Vineyard property. This is a site for future District development. Sacramento County currently is improving the roadside drainage in that area. Met with the County officials several months ago and determined that the fair market value to grant the County an easement for the improvement was \$58,399. Escrow closed today on the Grant of Easement and the County issued the check to the District.

**FIREFIGHTERS LOCAL 522 REPORT:**

- Captain Monahan, Local 522 representative, thanked the Directors at the Boot Drive and especially Captains Mike Daw and Forrest Rowell and the 135 firefighters from Metro that volunteered their time to collect over \$126,000.
- Involved in the Strategic Plan meetings. It has been well received.

Thanked the Board for its direction to the District and Fire Chief Mette with regards to the Strategic Plan rollout.

**IBT LOCAL 150 REPORT:**

- Battalion Chief Tom Perkins stated the rollout Strategic Plan was very exciting. Great to see the Fire Chief and Deputy Chiefs come out with the labor groups supporting the program. It lends credibility and encourages a buy in when we see their participation. Good to see the District come together again.

**COMMITTEE AND DELEGATE REPORTS:****Executive Committee—(Lawson)**

- Need to establish a date for a meeting in the near future on the issue of the Ad Hoc Committee.

**Communications Center Delegate—(Valley)**

- Next Meeting: March 3, 2009 – 10:30 AM

**California Fire & Rescue Training Authority—(Kelly)**

- Next Meeting: April 1, 2009 – 10:00 AM

**Finance Committee—(Granados)**

- Next Meeting: March 12, 2009 – 5:00 PM

**Policy Committee—(Valley)**

- Election held tonight: Director Valley-Chair; Director Clark-Vice Chair
- Special Board Workshop Meeting set for Monday, March 2, 2009 at 5 p.m. on the draft Policies previously distributed.
- Next Meeting: March 26, 2009 – 5:00 PM

**BOARD MEMBER QUESTIONS AND COMMENTS:****Goold:**

- Received documents from the Budget Committee and would like an opportunity at each full Board meeting to hear strategies on what we are doing as an agency to deal with the realities of our budget issues. He is focused on seeing that everyone receiving a paycheck today will continue to receive one next year.

**Granados:**

- The Finance Committee members have been diligently watching the budget for the last two years and have done a lot of things. Will bring back some information in collaboration with Finance Director Sponable. The challenge is getting something in the Board packet that quickly.
- Participated in the Chiefs Challenge with Chief Mette. Collected \$2,450 in three hours.
- Thanked Engine 63 for a medical response at his facility.

- Commented on the Strategic Plan. Impressed with the work but it is a living document and only lives if the people continue to keep it alive.

**Jones:**

- Thanked Fire Chief Mette, Director Granados, and Fire Prevention staff for continuing to foster community involvement. We are establishing a very good on-going relationship with the City of Rancho Cordova in our 2 x 2 meetings. We work together on many areas of mutual concern.
- Director Goold and the District EMS staff are very involved in developing a course for all first responders in order to raise awareness for organ and tissue donation. Working closely with the Golden State Donor Services. Thanked Fire Chief Mette for his staff's participation and continued support.

**Valley:**

- He agreed with Director Goold that we need to maintain quality employees by paying them what they are worth.
- Thanked all of the people for donating their time on the Fill the Boot event.

**Lawson:**

- Thanked staff for their reports.
- Appreciate the values that the Metro personnel give to the community in their service.
- Highlighted the importance of donating to a recognized, certified non-profit organization such as the Burn Institute which provides the highest amount of return for outcomes to those in need in the community.
- Thanked the Legislature for finally coming to terms on the budget.
- April 1<sup>st</sup> will be interesting when the next tax accountability will come in place. The District is supportive of providing the finest services possible to our constituents and ensuring that we maintain the current staffing of Metro Fire.

**RECESS TO CLOSED SESSION 7:07 PM**

[Taken out of Order]

**RECONVENE TO OPEN SESSION 8:17 PM****CLOSED SESSION GOVERNMENT CODES:**

Report by Board President Lawson:

**1. PERSONNEL MATTERS –**

Pursuant to California Government Code Section 54957

Title: Fire Chief's Evaluation

The Board met in Closed Session and provided Fire Chief Mette with an evaluation.



Report by General Counsel Chavez:

**2. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION**

Pursuant to California Government Code Section 54956.9(c) – One (1) Case

The Board met in Closed Session to decide whether to pursue litigation in a pending matter that this Board has jurisdiction over. There was a unanimous consensus of Board members present not to pursue litigation.

**ADJOURNMENT** – The meeting adjourned at 9:00 p.m.

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Thomas J. Lawson, President

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D’Elman Clark, Secretary

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Charlotte Tilson, Clerk of the Board